



**Bids and Awards Committee**

**TERMS OF REFERENCE (TOR)**

**PROCUREMENT OF  
NINETY-EIGHT (98) UNITS OF MID-RANGE DESKTOP COMPUTER  
FOR  
PUBLIC ATTORNEY'S OFFICE FOR FY 2023**

**(PURCHASE REQUEST NO. 378-04-2023)**

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

**1. Approved Budget for the Contract**

The bidder shall bid for the items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **FOUR MILLION THREE HUNDRED EIGHTY-NINE THOUSAND NINE HUNDRED TEN PESOS (Php 4,389,910.00)**, inclusive of all taxes applicable and bank and government charges payable.

**2. Specifications:**

NINETY-EIGHT (98) UNITS OF MID-RANGE DESKTOP COMPUTER		
APPROVED BUDGET FOR THE CONTRACT (Php 4,389,910.00) Delivery: Sixty (60) calendar days after the issuance of Notice to Proceed Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.		
QUANTITY	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
Ninety- Eight (98) units	<b>HARDWARE SPECIFICATIONS:</b> <ul style="list-style-type: none"><li>Processor 12th Generation Intel® Core™ i5 Processor or higher</li><li>Performance-core Base Frequency 2.50 GHz or higher</li><li>Max Turbo Frequency 4.40 GHz or higher</li><li>Cache 18 MB Cache or higher</li><li>No. of Cores 6 Cores or higher</li><li>Lithography</li></ul>	60 days  *For strict compliance.  Subject to the rules on Liquidated Damages

	<p>Intel 7</p> <ul style="list-style-type: none"> <li>• Total Threads <p>12 or higher</p> </li> <li>• Memory <p>16GB up to DDR5 4800 MT/s Up / up to DDR4 3200 MT/s 2 x Memory slots or higher</p> </li> <li>• Storage/Hard Disk <p>512G SSD + 1TB SATA3 7200RPM or higher</p> </li> <li>• Display Screen <p>LED Monitor minimum 21.5" or higher Resolution 1920 x 1080 or higher Refresh Rate : 75Hz or higher</p> </li> <li>• Graphics/ Video Processor <p>Intel® UHD Graphics 730 or equivalent or higher</p> </li> <li>• Network Interface <p>Gigabit Ethernet 10/100/1000 Wireless Lan 802.11 AC + Bluetooth or higher</p> </li> <li>• Front I/O Parts <p>1x 3.5mm combo audio jack or higher 2x USB 2.0 Type-A or higher 2x USB 3.2 Gen 1 Type-A or higher</p> </li> <li>• Rear I/O Parts <p>1x RJ45 Gigabit Ethernet 1x HDMI 1.4 or higher 1x VGA Port 1x Display port 1.2 or higher 3 x Audio jacks 4x USB 2.0 Type-A or higher</p> </li> <li>• Pointing Device <p>USB Optical Mouse bundled with Mouse pad</p> </li> <li>• Input Device <p>Standard full— sized USB keyboard with numeric keypad</p> </li> <li>• Operating System <p>Windows 11 Professional 64 bit</p> </li> <li>• Warranty: <p>Three{3}years On Parts and Labor</p> <p>Supplier shall respond within 24 hours for any technical Assistance/Support either by telephone call, 'email' or site upon verbal/written notification</p> </li> </ul>	
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	<p>by the End User Agency. With Authorized Service Centers Nationwide</p> <p>To protect from unreliable and unproven products the following are required:</p> <ol style="list-style-type: none"><li>1. TCO Certified and/or Epeat.</li><li>2. Brand or product manufacturer must be ISO Certified for Quality Management and ISO Certified for Environmental Management.</li><li>3. Eco Declaration ECMA 370 or equivalent.</li><li>4. Manufacturer's Certification that the proposed brand is Sold and Marketed continuously in the Philippines for the last ten (10) years.</li><li>5. Distributor/Manufacturer must have a local parts center/depot</li></ol>	
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June 26, 2023

TECHNICAL WORKING GROUP:

Head:

**ALMA E. DUMAGO – LATOSA**  
Director II  
Financial Planning and Management Service

Members:

**THOR ARTHUR B. AVILA**  
Administrative Officer V  
Human Resource Management and Development Division  
Administrative Service

**MICHAEL M. MENDOZA**  
Administrative Assistant III  
Cash Section  
Administrative Service